## Community Engagement Coordinator (National Volunteer)

<table>
<thead>
<tr>
<th>Country</th>
<th>Myanmar</th>
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<tbody>
<tr>
<td>Employer</td>
<td>VSO</td>
</tr>
<tr>
<td>Duration</td>
<td>12 months</td>
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### Job purpose

The volunteer will work with VSO’s Education Programme to support resilience building in schools and their communities. The community engagement coordinator will work closely with the VSO education officer and a team of youth/community volunteers to coordinate activities in target communities in Mon.

The volunteers will be based in Mawlamyine in Mon State, with frequent travel to schools and communities in the selected townships.

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Responsibilities

Working with the VSO education team, youth volunteers and other stakeholders, the community engagement coordinator will coordinate activities in schools and communities in selected townships in Mon State. S/he will:

1. **Coordination and awareness**: liaise with Department of Disaster Management, State/Township Education Office, General Administration Office, Community leaders, Parents, Students and other stakeholders to ensure successful implementation of resilience initiatives in target schools and communities on disaster preparedness and resilience.

2. **Mobilize youth volunteers**: work with VSO and local partners to identify youth volunteers aged 18-25 from local communities to be trained to implement activities at school and community level. Ensure VSO minimum standards during the selection of volunteers.

3. **Orientation and training of youth volunteers**: contribute to the training of the youth volunteers on understanding of resilience, basic participatory methodologies, mobilizing students, safeguarding and child protection, student and community engagements, developing and implementing initiatives and basic monitoring and reporting.

4. **Youth volunteer welfare and management**: take overall responsibility for leading teams of youth volunteers including: mentoring of volunteers; operational and technical support; volunteer safety and welfare; volunteer travel and logistics; other support as required.

5. **School Risk Assessment, action planning and training**: work with the VSO education team and youth volunteers to facilitate the identification of target schools to carry out school risk assessments as well as in the action planning process through participatory approaches (involving students, teachers, parents, community leaders and township education officers). Take overall responsibility of leading the implementation of the assessment, and review of data from the assessments under the technical supervision of VSO staff.

6. **Development of IEC materials**: work with the State Education Department, Department of Disaster Management and other partners to contribute to the contextualization, design, and translation of materials regarding assessments and concepts of resilience for awareness raising in schools and communities.

7. **Monitoring**: through regular visits to target schools and communities, closely monitor the work of youth volunteers.

8. **Other activities as required**

Skills and Knowledge

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<th>Essential:</th>
<th>Desirable:</th>
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<td>• University graduate with professional experience in a related sector or context (e.g., Education in emergency, DRR, Resilience etc.)</td>
<td>• Demonstrated success in engaging with and mobilizing communities related to education and resilience.</td>
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<td>• Proficiency in English and Myanmar or Local language skills</td>
<td>• Experience of cross-sectoral model</td>
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<td>• Previous experience of working in Mon State</td>
<td>• Experience in capacity strengthening, training and advisory work.</td>
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<td>• Experience of managing projects at community level</td>
<td>• Proven ability to create and maintain effective working relationships with high level stakeholders.</td>
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<td>• Experience of leading initiatives of DRR and resilience in education at community and school level</td>
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<td>• Ability to liaise and coordinate with a range of stakeholders</td>
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<td>• Ability to work independently as well as with multiple stakeholders in a time-pressured environment.</td>
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<td>• Ability to mentor and support young people</td>
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1. Personal considerations

In addition to the job description, the following information should be used when considering whether a placement is suitable for you.

**Personal health considerations**

If you have a significant current or past medical condition and/or you have general concerns about staying healthy as a volunteer, please use this information to assess whether this placement will be suitable for you. All volunteers require medical clearance from a VSO medical adviser before they are able to take up a placement with VSO. Occasionally, VSO may consider that this placement is too great a risk for you in terms of your personal health and you would be advised to consider a different placement. For further guidance about medical assessment and volunteering with a medical condition please see the [frequently asked questions on VSO website](#).

**Access to medical care and support**

The standard and quality of local medical care and support available at this placement will depend on its location within the country. Health facilities are likely to be more poorly resourced in rural areas in terms of medical expertise, equipment, infrastructure and regular supplies of medication. However, this may not be the case in the capital city or in a larger town.

If you wish to discuss your personal circumstances or health concerns in confidence with VSO’s medical team before you apply for this placement please contact [medical@vsoint.org](mailto:medical@vsoint.org).

**Accompanying partner or family**

If you have a partner or children who are planning to accompany you to your placement, please use this section to assess whether this placement will be suitable for you.

This placement does not have provision for accompanying partners.

**Motorcycle requirements**

Volunteers wishing to ride a motorbike will need to bring helmets, and show proof of valid driver’s license.

**Security information**

Parts of Myanmar are safe, but conflict and threat of conflict does exist. For more rural placements, snake and scorpion bites pose a risk. Risk of Dengue is country-wide, while risk of Malaria depends on the location. Volunteers will be given relevant medical (including vaccines and the need for other preventive medication) and general security advice upon deployment.
1. **Background and contextual information**

VSO is an international development organization with over 58 years of experience working with volunteers to eliminate poverty. VSO has been in Myanmar for around 5 years and this role will contribute to VSO’s growing Inclusive Education programme.

Further information on VSO’s work in each of the countries we work in can be found on the VSO website.